

**ACHIEVEMENT OF CLIENT'S CHARTER FOR JANUARY 2020**  
**DEPARTMENT OF SURVEY AND MAPPING MALAYSIA**

NO.	CLIENT'S CHARTER ELEMENT	NUMBER & APPLICATION PERIOD		
		NUMBER OF APPLICATIONS (LOT)	WITHIN 180 DAYS	EXCEEDING 180 DAYS
1.	To complete the cadastral survey up to the preparation of Certified Plan within a period of not exceeding <b>180 days</b> upon receiving and orderly Requisition of Survey.	2,474	2,368	106
2.	Ensuring to verify work performed by License Land Surveyors be completed within <b>60 days</b> upon submission of a complete document.	13,397	3,511	9,886
3.	To process Strata Plan within <b>30 days</b> and Certified Plan within <b>50 days</b> upon receiving a complete and orderly application.	NUMBER OF APPLICATIONS	1ST STAGE	
		( PLOT )	< 30 DAYS	> 30 DAYS
		12,576	78	12,498
		NUMBER OF APPLICATIONS	2ND STAGE	
		( PLOT )	< 50 DAYS	> 50 DAYS
		7,716	342	7,374
4.	Ensuring the period for issuance of lot number does not exceed within <b>7 days</b> upon receiving a complete and an orderly application from License Land Suveyors.	15,677	10,756	4,921
5.	To provide and to suply survey data to Land Office/Office of Director of Land and Mines for preparation of replacement land title document within <b>7 days</b> upon receiving a complete and compliance requisition.	2,561	760	1,801
6.	Ensuring supply/dissemination of classified geospatial document within <b>2 days</b> upon obtaining security clearance.	0	0	0
7.	To ensure MyRTKNet's pose process data is dealt with and supplied within <b>4 hours</b> .	61	61	0

NO.	CLIENT'S CHARTER ELEMENT	NUMBER & APPLICATION PERIOD		
		NUMBER OF APPLICATIONS	WITHIN 1 DAY	EXCEEDING 1 DAY
8.	To ensure and buying of unrestricted geodetic information can be processed and delivered within <b>1 day</b> .	NUMBER OF APPLICATIONS	WITHIN 1 DAY	EXCEEDING 1 DAY
		0	0	0
9.	To ensure any application for transformation of coordinate and services , map projection and geoid interpolation is dealt with and delivered within <b>1 day</b> .	NUMBER OF APPLICATIONS	WITHIN 1 DAY	EXCEEDING 1 DAY
		65	25	40
10.	Ensuring service/purchase application for every copy of survey data/non-restricted map is dealt with within <b>1 hours</b> .	NUMBER OF APPLICATIONS	WITHIN 1 HOURS	EXCEEDING 1 HOURS
		6,152	6,152	0
11.	To ensure that survey data is always accessible and procurable through e-commerce at anytime.	NUMBER OF TRANSACTIONS	<i>DOWNTIME PERIOD</i>	<i>UPTIME PERIOD</i>
		9,765	0.00%	100.00%
12.	To make payment of bills and invoices not more than <b>14 days</b> upon receiving a complete document.	NUMBER OF APPLICATIONS	WITHIN 14 DAYS	EXCEEDING 14 DAYS
		65	65	0
13.	To issue acceptance acknowledgement and initial reply for complaints within <b>one (1)</b> working day from the date of complaint received	NUMBER OF COMPLAINTS	WITHIN 1 DAY	EXCEEDING 1 DAY
		13	13	0